



33 LARKSPUR DRIVE WINTHROP, WA 98862

**SMRC Board Meeting  
August 20, 2016**

Association President Rick Chapman called the meeting to order at 9:04 a.m. Directors and Officers present were:

Rick Chapman, President  
Steve Shipman, Vice-President  
Paul Tillman, Director  
Kathi Cherrier, Director  
Bob Gorski, Director  
Robert Walton, Director  
Michele Chapman, Treasurer  
Jackie Moriarty, Secretary

Absent:

None

Also present:

Joan Bassen, Architect Committee Chair  
Keith Comstock, Property Owner  
Jim and Sue Langdalen, Property Owners

**APPROVAL OF AGENDA**

**ADDITIONS:** Liens and Delinquencies and Key Cards

**DELETIONS:** None

**MOTION:**

Director Cherrier moved to approve the agenda as amended. The motion was seconded by Director Walton and passed unanimously.

**APPROVAL OF MINUTES – July 30, 2016**

**MOTION:**

Director Gorski moved to approve the June 11, 2016 minutes as amended. The motion was seconded by Director Cherrier and passed unanimously.

**PUBLIC COMMENT**

Keith Comstock, property owner, was present to discuss speed control near his house on Barnaby. The Board told him he could install a 15 mph sign prior to his driveway. President Chapman suggested the Board have a draft design of speed limits signs labeled with SMRC that are professional looking.

**MOTION:**

Director Walton moved to approve President Chapman work on getting a draft design of a speed limit sign and bring it back to the Board. The motion was seconded by Director Gorski and passed unanimously.

Jim and Sue Langdalen, property owners, were present to discuss the yard waste being deposited in and around the garbage dumpsters since the burn pile has been closed. Director Walton stated that new security cameras will be installed by the garbage dumpsters.

**TREASURER'S REPORT**

Michele Chapman presented the Treasurer's report dated August 19, 2016. She updated the Board on the lien and delinquent fees recently paid due to a property sale. Treasurer Chapman reported to the Board on the following:

- Late dues update
- Computer and office supplies
- Janitorial supplies and costs
- An unpaid reimbursement to Director Walton for the pool pump
- Ecology blocks for the burn pile
- Dust control
- Garbage costs

**MOTION:**

Director Gorski moved to approve the Treasurer's Report as presented. The motion was seconded by Director Cherrier and passed unanimously.

**ARCHITECTURAL COMMITTEE REPORT**

Architecture Committee Chair Joan Bassen reported on the following proposals:

- Division 1 – Lot 7 – House

The Board discussed improved communications from the County Building Department on projects in the developments.

**ROAD COMMITTEE REPORT**

President Chapman reiterated from prior meetings that the dust control agent used this year on the roads has held up well. Director Walton discussed contacting another contractor to evaluate and assess the conditions of the roads. It was suggested to contact Mike McHugh of McHugh Excavating.

**MOTION:**

Director Cherrier move to transfer 20% of the Capital Budget into Road Maintenance. The motion was seconded by President Chapman and passed unanimously.

**COMMUNICATIONS COMMITTEE REPORT**

There was nothing to report at this time.

**OLD BUSINESS:**

**ADOPT THE 2017 ANNUAL BUDGET**

The Board thanked Treasurer Chapman for her work on the 2017 Annual Budget.

**MOTION:**

Director Walton moved to approve the 2017 Annual Budget as presented. The motion was seconded by Director Cherrier and passed unanimously.

**ANNUAL MEMBERSHIP MEETING**

President Chapman discussed with Secretary Moriarty the items that needed to be included in the Annual Membership Meeting notices to be mailed out. Director Walton will be organizing the BBQ that will be held at 3:00 pm in the Larkspur Park the day of the annual meeting.

## 2016 PROJECTS:

### Common Area – Play ground, basketball and pickle ball courts

The Board discussed the assembly of the new playground equipment; it was decided we should solicit bids.

### Picnic area lighting and flag pole/Security lighting around pool house/New light fixtures in meeting room in Bathhouse

Director Walton gave the Board an update on the electrical work for the picnic area and pool house security lighting that had been completed and what was left to finish; the Board thanked him for his work.

## TRAILS

Vice-President Shipman provided a first draft of what the trail signs could look like. The Board approved the drafts for presentation at the Annual Membership Meeting.

## NEW BUSINESS:

### Website

Secretary Moriarty updated the Board on the progress of the website. Andy Floyd of The Floyd Company has taken all of the suggestions over the past 8 months and is incorporating them into a new updated website. President Chapman reminded Moriarty that we need to have a link on the website for fire information.

### Liens and Delinquencies

This issue was discussed during the Treasurer's Report.

### Key Cards

A new property owner, Sherry Marlotte shared a concern by email that she did not receive her key card(s) for her renter in a timely manner. Treasurer Chapman explained that she and Director Walton distribute key cards as quickly as they can to a new owner after a property sells.

**Next Meeting:**

The Board set the next meeting for Saturday, September 17, 2016 at 9:00 a.m.

There being no further business to become before the Board, President Chapman closed the meeting at 10:59 a.m.



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Rick Chapman, SRMC President