

Table 1

Category	Action Item	Frequency	Date(s) Completed
Community Education	Include general Firewise information in community newsletters and on social media.	At least 3-4 times yearly	Ongoing
	Post Firewise meeting schedule, events and alerts at both entrances to property, at Clubhouse bulletin board and at the garbage/recycling center.	As needed	Ongoing
	Hold a spring educational event for our community. Could be live event or newsletter.	Once annually	5/1/2021, 6/11/2022,5/6/2023
	Encourage all property owners to obtain the OCFD6 approved blue reflective address signs using county approved house numbers, NOT lot numbers . Use newsletters, social media, website, community events, annual meetings etc to remind owners to remove all signage referring to divisions and lot numbers within SMRC to reduce address ambiguity.	As needed	Ongoing - 120+ properties done
	Encourage all property owners at annual meeting and via emails to obtain a free Firewise property assessment.	Once annually and as needed	Ongoing
	Encourage greater community participation through emphasis on personal and community responsibility. Encourage all members to firewise their property for safety of community. Also encourage neighbors helping neighbors, particularly the elderly and disadvantaged.	Minimum of once annually via newsletters/social media/community event	Ongoing
	Update new property owner's information packet to include firewise information	As needed	2023
	Check SMRC website's Firewise information at least quarterly and update as needed.	Quarterly	Ongoing
	Encourage SMRC Architectural committee to adopt best wildfire resistant construction practices, including defensible spaces, for all new construction and remodels.	As needed	2023
	Write specific Firewise newsletter with helpful tips for property owners.	Monthly Sept - June	Ongoing
Fuel Reduction	Obtain a minimum of 1 grant to pay for yard waste events to encourage property owners to dump yard waste rather than burning.	Once annually	2021, 2022, 2023
	Obtain SMRC Board approval to improve clearance for emergency vehicle access by limbing up encroaching trees 14'. Begin with Twin Lakes Dr., Larkspur and Knotty Pine.	Once	2023
	Once Board approval is granted, perform limbing and work with Okanogan Conservation District to remove or chip limbs.	Once	2023
	Improve road clearance on remaining development roads, by section.	One section per year	Ongoing
	Obtain SMRC Board approval to reduce grassy vegetation within 30' from road center.	Once	In progress, in conjunction with Greenspace committee
	Once Board approval is granted, perform grassy vegetation reduction.	Every 2 years	Ongoing
	Utilize HOA Firewise funds for common area fuel reduction and apply for grant for fuel reduction treatment in common areas if possible	As needed	Ongoing
	Provide information on DNR's financial assistance for fuel reduction to individual property owners upon request.	As needed.	Ongoing
Emergency Notification	Obtain an emergency telephone call broadcasting system. Dial My Calls purchased by Board.	Once	2022
	Maintain emergency telephone call broadcasting system by updating telephone numbers and testing annually.	Add TNs as needed/test annually	2023
	Create emergency evacuation plan. Post on community website and on community clubhouse bulletin board.	Once	Jan 2020 – revised May 2023
	Review emergency evacuation plan annually . Update as needed.	Annually/ as needed	Ongoing
	Apply for grant money to purchase blue reflective address blanks and reflective letters to make address signs for residents.	Once	Done 2020
	Encourage residents via emails, newsletters, website, social media, community events and annual meeting to remove all signage referring to divisions and lot numbers within SMRC to reduce address ambiguity.	Annually	Ongoing